

Muscle Car

**November 23-24,
2024**

DONALD E. STEPHENS CONVENTION CENTER
ROSEMONT, ILLINOIS



EXHIBITOR SERVICES MANUAL

Muscle Car

November 23-24, 2024

Deadline To Receive Discounted Rates:
November 8, 2024

Order Summary and Payment



Please Mail, E-mail or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797
customerservice@rosemontexpo.com

Rosemont Exposition Services requires pre-payment of all advance orders. Payment may be by check drawn on U.S. Funds Account, MasterCard, Visa, American Express, or Discover Card.

We understand that your calculation is only an estimate of charges, and may not reflect the balance of the final invoice.

Please indicate below method of payment to be used for services provided by ROSEMONT EXPOSITION SERVICES.

- CASH
- BANK - WIRE TRANSFER
- CREDIT CARD
- CHECK Check # _____

Check should be made payable to
Village of Rosemont – RES

Bank - Wire Transfer information

Bank transfer to Parkway Bank & Trust Co.
ABA# **071908160** ACCT# **6766928**

International

Bank transfer to Pacific Coast Bankers' Bank
SWIFT# **PCBBUS66** ACCT# **6766928**
(There is a \$25.00 USD fee per each international transfer)

SERVICES AND EQUIPMENT ORDERED	TOTAL FROM ORDER FORMS
Standard Furniture	\$
Standard Booth Accessories	\$
Specialty Furniture	\$
Carpet Rental	\$
Hardwall Rental	\$
Pegboard Rental	\$
VU Case Rentals	\$
Signage & Graphics	\$
RES Extras	\$
Floral	\$
Photography	\$
Electrical Service	\$
Plumbing Service	\$
Cleaning	\$
Internet & Telecommunications	\$
Audio Visual	\$
Estimated Material Handling	\$
Labor	\$
Other Items	\$
Net Amount Due	\$

Payment Information for Credit Cards

- MasterCard
- VISA
- American Express
- Discover Card

Account Number: _____ Expiration Date: _____ CV2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Company Name: _____ Show Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Authorized By: _____ Email: _____

Signature: _____ Booth #: _____

By signing, I agree to all Terms and Conditions as outlined on the reverse side of this form.

Note that it is the policy and practice of Rosemont Exposition Services to mail out exhibitor show service statements at the conclusion of each event. If your company's show site personnel would like to review this statement during the event, please have them stop at the RES Service Center.

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Standard Furniture

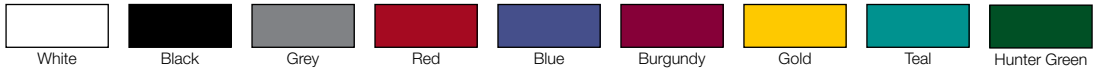


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SKIRTED TABLES & TABLE TOP RISERS

Any order received without a specific color will be accommodated with show colors.



	QUANTITY	DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Skirted Table	_____ x	\$115.00	\$165.00	\$ _____
2' x 4' x 42" Skirted Table	_____ x	\$120.00	\$170.00	\$ _____
2' x 6' x 30" Skirted Table	_____ x	\$125.00	\$175.00	\$ _____
2' x 6' x 42" Skirted Table	_____ x	\$130.00	\$180.00	\$ _____
2' x 8' x 30" Skirted Table	_____ x	\$135.00	\$185.00	\$ _____
2' x 8' x 42" Skirted Table	_____ x	\$140.00	\$190.00	\$ _____
4th side of skirting	_____ x	\$40.00	\$60.00	\$ _____
Skirt color	_____			

1' x 4' x 1' Skirted Table Top Riser	_____ x	\$55.00	\$85.00	\$ _____
1' x 6' x 1' Skirted Table Top Riser	_____ x	\$65.00	\$95.00	\$ _____
4th side of skirting	_____ x	\$20.00	\$30.00	\$ _____
Skirt color	_____			

UNSKIRTED TABLES & TABLE TOP RISERS



	QUANTITY	DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Wood Table	_____ x	\$55.00	\$75.00	\$ _____
2' x 4' x 42" Wood Table	_____ x	\$55.00	\$75.00	\$ _____
2' x 6' x 30" Wood Table	_____ x	\$60.00	\$80.00	\$ _____
2' x 6' x 42" Wood Table	_____ x	\$60.00	\$80.00	\$ _____
2' x 8' x 30" Wood Table	_____ x	\$65.00	\$85.00	\$ _____
2' x 8' x 42" Wood Table	_____ x	\$65.00	\$85.00	\$ _____
1' x 4' x 1' Table Top Riser	_____ x	\$35.00	\$55.00	\$ _____
1' x 6' x 1' Table Top Riser	_____ x	\$40.00	\$60.00	\$ _____

BOOTH FURNITURE



	QUANTITY	DISCOUNT	STANDARD	TOTAL
30" Diam. Round Table 30" Tall (Black Top)	_____ x	\$180.00	\$240.00	\$ _____
30" Diam. Round Table 42" Tall (Black Top)	_____ x	\$180.00	\$240.00	\$ _____
Arm Chair	_____ x	\$105.00	\$130.00	\$ _____
Black Barstool with back	_____ x	\$110.00	\$135.00	\$ _____
Side Chair	_____ x	\$80.00	\$120.00	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

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Muscle Car

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Deadline To Receive Discounted Rates:
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Standard Booth Accessories



Please Mail, E-mail or Fax Completed Form to RES:

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customerservice@rosemontexpo.com



10.2" iPad



Dimensions:
18" wide
18" deep
32" height

Dimensions:
48" - 74" wide
22" deep
55", 60", 65" height

Dimensions:
Height 5' 8"
Shoe Size 6
Chest 31" Waist 24½"
Hips 33½"

Dimensions:
63" wide
24" deep
70" height

	QUANTITY	DISCOUNT	STANDARD	TOTAL
22" x 28" Sign Holder	_____ x	\$85.00 each	\$115.00 each	\$_____
Adjustable Easel	_____ x	\$30.00 each	\$45.00 each	\$_____
Bag Display	_____ x	\$75.00 each	\$100.00 each	\$_____
Chrome Coat Tree	_____ x	\$50.00 each	\$75.00 each	\$_____
Chrome Stanchion	_____ x	\$50.00 each	\$75.00 each	\$_____
Chrome Stanchions w/ 6' Black Tension Rope	_____ x	\$100.00 each	\$125.00 each	\$_____
Tablet Stand (Tablet Not Included)	_____ x	\$185.00 each	\$215.00 each	\$_____
Velvet Non-Slip Hanger	_____ x	\$2.00 each	\$3.00 each	\$_____
Wastebasket	_____ x	\$17.50 each	\$22.50 each	\$_____
Large Trash Can	_____ x	\$35.00 each	\$50.00 each	\$_____
Park Bench	_____ x	\$175.00 each	\$225.00 each	\$_____
Clothes Rack	_____ x	\$95.00 each	\$120.00 each	\$_____
Full Body Mannequin	_____ x	\$125.00 each	\$200.00 each	\$_____
Z-Rack	_____ x	\$125.00 each	\$145.00 each	\$_____

ORDER TOTAL \$_____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

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Muscle Car

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Drape & Equipment



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Drape Colors



White



Red



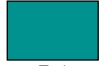
Gold



Black



Blue



Teal



Grey



Burgundy



Hunter Green



When entering amount please enter footage

	QUANTITY	DISCOUNT	STANDARD	TOTAL
Background Drape (8' high)	_____ ft x	\$17.50ft	\$22.50ft	\$ _____
Side Drape (3' high)	_____ ft x	\$12.50/ft	\$15.00/ft	\$ _____
Drape color	_____			
Up-Rights 3' high	_____ x	\$15.00 each	\$20.00 each	\$ _____
Up-Rights 8' high	_____ x	\$15.00 each	\$20.00 each	\$ _____
Adjustable 10' Crossbars	_____ x	\$15.00 each	\$20.00 each	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

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Muscle Car

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Deadline To Receive Discounted Rates:
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Standard Carpet Rental



Please Mail, E-mail or Fax Completed Form to RES:

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**Booth vacuuming prior to show opening
on the first day of the event is now included
in the rental cost of all RES carpets!**

STANDARD CARPET COLORS



Red



Teal



Plum



Grey



Jade Green



Black



Blue

CARPET

Any order received without a specific color will be accommodated with show colors.
All pricing includes installation prior to move-in of the show, as well as vacuuming prior to show opening on the first day of the event.

	SIZE	DISCOUNT	STANDARD	TOTAL
_____	10' x 10'	\$250.00	\$300.00	\$ _____
_____	10' x 15'	\$275.00	\$325.00	\$ _____
_____	10' x 20'	\$325.00	\$375.00	\$ _____
_____	10' x 30'	\$375.00	\$425.00	\$ _____
_____	10' x 40'	\$450.00	\$525.00	\$ _____
_____	10' x 50'	\$500.00	\$600.00	\$ _____
_____	10' x 60'	\$550.00	\$650.00	\$ _____
_____	10' x 70'	\$650.00	\$750.00	\$ _____
_____	10' x 80'	\$750.00	\$850.00	\$ _____

Carpet Color _____

ACCESSORIES

	DISCOUNT	STANDARD	TOTAL
_____ 1/2" Rebond padding	\$1.75 sq. ft.	\$2.00 sq. ft.	\$ _____
_____ Anti-static spray (application by exhibitor)	\$0.50 sq. ft.	\$0.75 sq. ft.	\$ _____
_____ Visqueen poly to cover carpeting	\$1.00 sq. ft.	\$1.50 sq. ft.	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

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Vinyl Floor Rental



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Vinyl flooring products must be ordered prior to the discounted rate deadline in order to ensure availability. RES cannot ensure that orders received after the deadline can be provided by the flooring vendor.

Vinyl flooring is NOT conducive to electrical cords running under the flooring unless the 1/2" rebond padding is ordered. Additional labor costs may apply for channeling the cords thru the padding.



Barn Wood



Dark Maple



Silverwood

VINYL FLOORING

RES is pleased to introduce a simulated wood finish vinyl flooring product for use within your booth area. This flooring is available in 10' widths, and all pricing includes labor for installation and removal. Please indicate the overall dimensions of the flooring required when ordering this product.

COLOR	SIZE	DISCOUNT	STANDARD	TOTAL
_____	_____ ft. x _____ ft.	\$7.50 sq. ft.	\$9.00 sq. ft.	\$_____

PADDING

Rebond padding is necessary if you plan to run cables under the flooring.

SIZE	DISCOUNT	STANDARD	TOTAL
1/2" Rebond Padding _____ ft. x _____ ft.	\$1.75 sq. ft.	\$2.00 sq. ft.	\$_____

ORDER TOTAL \$_____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____



ELECTRICAL LABOR RATES

ADVANCE LABOR RATES:

Straight Time: \$120.00/hr
Overtime: \$180.00/hr.
Double Time: \$240.00/hr.

HOURLY LABOR RATES:

Straight Time: \$125.00/hr
Overtime: \$187.50/hr.
Double Time: \$250.00/hr.

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate. After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.

LOCATION:

Labor charges will be added when submitting a layout

Please identify and show service units, power connections and tower lights. Indicate booth dimensions. Heavy duty service should be accompanied with a detailed floor plan.

*\$90.00 late fee if neutral is required but not indicated

Indicate next to required amps actual horsepower to be used.

STANDARD ELECTRICAL SERVICE OUTLET

120 volt service supplied with duplex (2) opening. Price includes bringing service to the booth, connection at one point, and removal at conclusion of event.

	QTY	DISCOUNT	STANDARD	24 HOUR	TOTAL
1-1,000 Watts	_____ x	\$195.00	\$275.00	x 2	\$ _____
1,001-2,000 Watts	_____ x	\$245.00	\$350.00	x 2	\$ _____

POWER CONNECTIONS

Power connections and heavy duty service will require additional labor expense.

	QTY	DISCOUNT	STANDARD	24 HOUR	TOTAL
120 VOLT, SINGLE PHASE					
30 Amp	_____ x	\$350.00	\$520.00	x 2	\$ _____
208 VOLT, SINGLE PHASE					
30 Amp	_____ x	\$420.00	\$625.00	x 2	\$ _____

[] Check if neutral required*

HEAVY DUTY SERVICE

	QTY	DISCOUNT	STANDARD	24 HOUR	TOTAL
208 VOLT, THREE PHASE					
20 Amp	_____ x	\$360.00	\$530.00	x 2	\$ _____
30 Amp	_____ x	\$480.00	\$710.00	x 2	\$ _____
60 Amp	_____ x	\$580.00	\$860.00	x 2	\$ _____
100 Amp	_____ x	\$930.00	\$1,385.00	x 2	\$ _____
150 Amp	_____ x	\$1,370.00	\$2,045.00	x 2	\$ _____
200 Amp	_____ x	\$1,995.00	\$2,982.00	x 2	\$ _____

[] Check if neutral required*

480 VOLT, THREE PHASE

30 Amp	_____ x	\$620.00	\$920.00	x 2	\$ _____
60 Amp	_____ x	\$840.00	\$1,220.00	x 2	\$ _____
100 Amp	_____ x	\$1,350.00	\$2,015.00	x 2	\$ _____
200 Amp	_____ x	\$3,420.00	\$5,120.00	x 2	\$ _____

[] Check if neutral required*

380 VOLT, THREE PHASE (European Voltage)

30 Amp	_____ x	\$435.00	\$500.00	x 2	\$ _____
60 Amp	_____ x	\$830.00	\$1,210.00	x 2	\$ _____
100 Amp	_____ x	\$1,340.00	\$2,000.00	x 2	\$ _____

[] Check if neutral required*

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

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Lights & Accessories



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ELECTRICAL LABOR RATES

ADVANCE LABOR RATES:

Straight Time: \$120.00/hr
Overtime: \$180.00/hr.
Double Time: \$240.00/hr.

HOURLY LABOR RATES:

Straight Time: \$125.00/hr
Overtime: \$187.50/hr.
Double Time: \$250.00/hr.

All work done after 4:00 pm
Monday-Friday, and between 8:00
am and 4:00 pm Saturday will be
charged at the overtime rate.
After 4:00 pm Saturday, and before
8:00 am Monday will be at the
double time rate.

LOCATION:

Labor charges will be added when
submitting a layout

Please identify and show service units,
power connections and tower lights.
Indicate booth dimensions. Heavy duty
service should be accompanied with a
detailed floor plan.

*\$90.00 late fee if neutral is required
but not indicated

Each additional H.P. add \$40.00

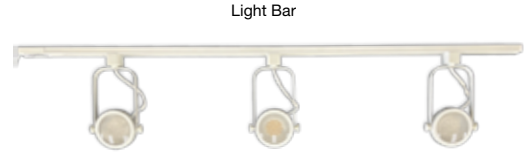
Indicate next to required amps actual
horsepower to be used.



9' Tower
with Two Floods



9' Tower
with Four Floods



Light Bar



Gooseneck



Par Light

LIGHTING

Rates include rental, installation, removal and current consumption.

	QTY	DISCOUNT	STANDARD	TOTAL
9' Tower with Two (2) Floods	_____ x	\$180.00	\$260.00	\$ _____
9' Tower with Four (4) Floods	_____ x	\$230.00	\$300.00	\$ _____
Gooseneck	_____ x	\$95.00	\$135.00	\$ _____
Par Light	_____ x	\$275.00	\$400.00	\$ _____
Light Bar	_____ x	\$350.00	\$450.00	\$ _____

MISCELLANEOUS

	QTY	DISCOUNT	STANDARD	TOTAL
Ext. Cords 25' (Single Cap)	_____ x	\$15.00	\$22.50	\$ _____
Ext. Cords 50' (Single Cap)	_____ x	\$30.00	\$45.00	\$ _____
Cube Tap	_____ x	\$5.00	\$7.50	\$ _____
Power Strip	_____ x	\$32.00	\$48.00	\$ _____
Quad Box	_____ x	\$22.00	\$33.00	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

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Booth Cleaning



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customerservice@rosemontexpo.com



Rosemont Exposition Services provides general cleaning and vacuuming of the aisle carpeting as well as vacuuming of all booth carpets ordered thru RES on the first day of the show. If you require additional booth cleaning, you must contract for it by using this form.

	BOOTH SIZE	DISCOUNT PER. SQ. FT.	TOTAL PER DAY	NUMBER OF DAYS	TOTAL
Booth Vacuum	_____	x \$0.39	\$ _____	X _____	\$ _____
Shampooing of Carpeting	_____	x \$0.50	\$ _____	X _____	\$ _____
Scrubbing, Mopping & Waxing of Tile Flooring	_____	x \$0.50	\$ _____	X _____	\$ _____
Porter Service		\$30.00/hr			
Trash Removal <i>During Show Hours</i>		\$32.00 per removal	\$ _____	X _____	\$ _____
After 4:30 p.m. weekdays, Saturdays & Sundays		\$35.00/hr	\$ _____	X _____	\$ _____
Special Instructions	_____				

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

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www.resexpo.com

Material Handling

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Muscle Car

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For shipping questions or to confirm delivery of your warehouse shipment, please call RES Warehouse (847) 678-0374. Normal warehouse hours are 7:00 am to 3:00 pm Monday thru Friday.

Note that the advance warehouse can accommodate display shipments, but cannot facilitate machinery or container deliveries.

\$\$\$ MONEY-SAVING TIP \$\$\$

To keep your material handling costs down, be sure to ship your materials all together.

1) DIRECT SHIPMENTS TO THE DONALD E. STEPHENS CONVENTION CENTER

Materials unloaded at the Donald E. Stephens Convention Center, on S.T. (straight time), will be delivered to the exhibitor's booth, and removed to dock for reloading onto outbound carriers at the conclusion of the show, at a rate of \$75.00 per cwt. (100 lb. minimum) per shipment. This rate includes pick-up, storage and return of empty crates and cartons.

2) MOBILE UNITS

All vehicles (i.e. cars, trucks & motorcycles) being displayed will be charged at a round trip rate of \$150.00 each.

3) UPS SHIPMENTS

Rosemont Exposition Services will not be responsible in any way for the condition, count or content of UPS deliveries to the RES warehouse or Donald E. Stephens Convention Center. The UPS document signed by RES freight representative upon delivery does not specify the exhibiting company's name or booth number. Shortages or damages discovered at the booth are the complete responsibility of the exhibiting company.

4) DRAYAGE PAYMENT INFORMATION (CHECK ONE)

- We plan to ship our crated display material to the Advance Warehouse
- We plan to ship our materials direct to the Donald E. Stephens Convention Center

HOW TO CALCULATE YOUR ORDER:

When recording weight, round up to the next 100lbs. (example: 265 lbs. = 300 lbs. 3 x RATE = Dollars)

Direct exhibit display material shipments to the Donald E. Stephens Convention Center:

We will ship _____ lbs. @ \$75.00 _____ per cwt. (100 lb. min) = \$ _____

Company Name: _____ Booth #: _____

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